

Information on Curriculum Vitae

INFORMATION ON THE PROCESSING OF PERSONAL DATA

This information is provided, pursuant to art. 13 of EU Regulation 2016/679 (GDPR), to users interacting with the AIEM S.R.L. website, accessible telematically from the address: www.aiem.it corresponding to the site's home page.

This information describes the methods of management and conferment of data in relation to the filling in of a data collection form for the selection of personnel for the company's official website only.

Additional information may be provided within the different access channels, subdivided on the basis of the topics covered. Other information may be provided within the Site in relation to specific services.

Data controller: AIEM S.R.L.

Viale C. Allies of Europe 9/G - 45100 Rovigo (RO)

contact details: privacy@aiem.it

Purpose of processing	Legal basis of processing	Period of data retention
Data collection for personnel selection; Recruitment of personnel, execution of a possible contractual relationship, conduct of training courses and internships; Formalisation of application, with a view to possible selection and for future selections Execution of the contract to which the data subject is party.	Execution of the contract to which the data subject is party. Legitimate interest in pursuing recruiting purposes Consent of the person concerned	Consent of the data subject The data collected will be retained for two years
Once the aforementioned retention periods have expired, the data will be destroyed, deleted or anonymised, compatibly with the technical procedures for deletion and backup.		

Type of Data Processed and Method of Collection

Data provided voluntarily by the user

The voluntary and explicit sending of the curriculum vitae to the addresses indicated in the different access channels of this site entails the subsequent acquisition of the same and of the data of the sender/user, necessary to manage the request. We assure, however, that such processing will be based on the principles of correctness, lawfulness and transparency and the protection of confidentiality as indicated in the GDPR.

AIEM SRL

Cod. Fiscale e P.IVA: 01627320292
REA: RO-444132
SDI M5UXCR1
Capitale Sociale: € 500'000.00 i.v.

Sede Legale e Operativa:
Viale Combattenti Alleati d'Europa, 9/G - 45100,
Rovigo (RO)
Sede Locale: Via Corfinio, 23 – 00183 Roma

Tel: +39 0425 471 055
Fax: +39 0425 471 095
Web: www.aiem.it
E-mail: info@aiem.it
PEC: aiem_srl@legalmail.it

Provision of Data

The provision of personal data by the data subject for the purposes described in the previous paragraph is mandatory. Failure to provide them may result in the impossibility of formalising the self-appointment. Failing this, the Controller will not be able to accept your application.

Data processing methods

Personal data are processed by automated tools for the time strictly necessary to achieve the purposes for which they are collected in compliance with the principles of lawfulness, purpose limitation and data minimisation, pursuant to Art. 5 of the GDPR and in compliance with the compulsory time limits prescribed by law. Specific security measures are observed to prevent data loss, unlawful or incorrect use and unauthorised access.

Communication and/or Dissemination of Data

Your data, subject to processing, will not be disseminated but may be communicated to companies contractually bound to the company, in accordance with and within the limits of the GDPR. Personal data are stored on servers located within the European Union. It is in any case understood that the Data Controller, should it become necessary, will have the right to move the servers outside the EU as well. In this case, the Data Controller guarantees as of now that the transfer of data outside the EU will take place in compliance with the applicable legal provisions, subject to the stipulation of the standard contractual clauses provided for by the European Commission and the user will be informed.

The data may be communicated to third parties belonging to the following categories

- subjects that provide services for the management of the information system used by the company and telecommunications networks
- firms or companies in the context of assistance and consultancy relationships;
- authorities responsible for fulfilling legal obligations and/or provisions of public bodies, upon request.

The subjects belonging to the above categories act as Data Processors, or operate completely independently as separate Data Controllers. The list of Data Processors is constantly updated and available at the company's headquarters. Any further communication or dissemination will take place only with your explicit consent.

Possible Existence of an Automated Decision Making Process

The data controller informs the data subject that there is no automated decision-making process on this site, therefore in particular no profiling system.

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Minors

This Site and the Services of the Owner are not intended for minors under 16 years of age and the Owner does not intentionally collect personal information referring to minors. In the event that information on minors is unintentionally recorded, the Owner will delete it in a timely manner at the request of users.

Rights of the data subject

Interested parties have the right to receive information from the Company regarding the processing of their personal information by email to: privacy@aiem.it

Right of access: We are transparent about the data we collect and how we use it. You can contact us at any time by sending an email to access the information we hold about you.

Right of rectification: you have the right to have any inaccurate or incomplete information rectified and request that it be updated and/or amended.

Right to erasure: send us a request to erase all data concerning you and we will process your request within 30 days.

Right to limitation: you have the right to request that the data controller limits the processing of your data.

Right to portability: if you request us to do so, we will export your data so that it can be transferred to third parties in a structured, commonly used and machine-readable format.

Right to object: you can unsubscribe at any time from all specific uses we make of your data (newsletters, automated emails, etc.).

Right to lodge a complaint: if you feel that your rights have not been respected, you may lodge a complaint with the competent authority in accordance with the indications published on www.garanteprivacy.it or by e-mail at urp@gpdp.it.

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